

June 15, 2020

**Members**

Director John Plourde  
*City of Lemoore*

Director Joe Neves  
*County of Kings*

Director Ceil Howe, Jr.  
*Empire West Side Irrigation District*

Director Charles Meyer  
*Stratford Irrigation District*

Director Scott Mercer  
*Stratford Public Utility District*

*Joe Neves, Chair*  
*Ceil Howe, Jr., Vice Chair*  
*David Brown, Secretary*

4886 E. Jensen Ave  
Fresno, CA 93725  
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[www.SouthForkKings.org](http://www.SouthForkKings.org)

**Board of Directors**

**of the**

**South Fork Kings Groundwater Sustainability Agency**

This is to inform you the South Fork Kings Groundwater Sustainability Agency (SFKGSA) Board of Directors special meeting will be held on Thursday, June 18, 2020 **via ZOOM Web/Teleconference**. The web link and call-in information are on the Agenda The board meeting will convene at 5:30 pm.

As a result of the COVID-19 emergency and the Governor's Executive Orders N-29-20 and N-33-20, this meeting will occur solely via remote presence by video and teleconference. There will not be a physical public access location. The Board is conducting the meeting in this manner to protect public health by avoiding public gatherings and requiring social distancing. At the same time, the Board remains committed to transparency. Members of the public will be able to listen to and watch the meeting, and comment if desired. **Public comments and questions will only be possible during the agendaized Public Comment portion of the meeting. This Agenda Item is toward the beginning of the meeting, prior to any Action Items.**

The patience and cooperation of all participants is appreciated. While every effort has been made to streamline the experience and conduct meetings in the manner to which our stakeholders have grown accustomed, there may be technical issues and human error. We will attempt to promptly correct any issues that arise.

Individuals who require special accommodations are requested to contact Corey McLaughlin by phone at: (559) 237-5567 or by email at: [cmclaughlin@krcd.org](mailto:cmclaughlin@krcd.org).

# **Board of Directors Regular Meeting South Fork Kings Groundwater Sustainability Agency (SFKGSA)**

**June 18, 2020; Meeting Convenes at 5:30 p.m.**

**Remote Only Via Zoom**

**Link:**

**<https://us02web.zoom.us/j/83343208409?pwd=bVhQUIJzaWlNRnJrbkFpbINwUzZTUT09>**

**Call-In: +1 669 900 6833 ; Meeting ID: 833 4320 8409 ; Password: 136515**

**One-tap Mobile: +16699006833,,83343208409#,,1#,136515#**

All items on this agenda, whether or not expressly listed for action, may be deliberated upon and may be subject to action by the Board of Directors. The Board of Directors may consider agenda items in any order. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the Kings River Conservation District, 4886 E. Jensen Ave., Fresno 93725 during normal business hours.

## **MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADDITIONS TO OR DELETIONS FROM THE AGENDA**
- 4. PUBLIC COMMENT**

The public may address the Board of Directors on any item relevant to the GSA Authority. *This is the only portion of the meeting where the public can comment.* If you know in advance that you will want to comment, it will be helpful to email the Technical Moderator at [cmclaughlin@krcd.org](mailto:cmclaughlin@krcd.org), in advance of the meeting, to make this known. Comments by individuals and entities will be limited to three minutes or as may be reasonable as determined by the conducting officer.

- 5. CONSIDER APPROVAL OF MINUTES**

The Board will consider approval of the April 16, 2020 minutes.

*Requires simple majority approval*

- 6. DIRECTOR REPORTS**

Each Director will have the opportunity to report on meetings and other events attended during the prior month on behalf of the SFKGSA.

*No action will be taken.*

- 7. STAFF REPORT**

Staff will report on meetings and other events attended during the prior month on behalf of the SFKGSA.

*No action will be taken.*

## **8. STAKEHOLDER OUTREACH AND COMMUNICATIONS**

The Board will receive a report and may take action on stakeholder outreach and communications activities and needs.

Action may be taken.

## **9. FINANCIAL REPORT**

The Treasurer will provide a financial update as of May 31, 2020.

Action may be taken.

## **10. RESOLUTION 2020-01: APPOINTMENT OF TREASURER**

The Board will be asked to adopt Resolution 2020-01, appointing Brian Trevarrow as Treasurer through June 30, 2021.

Action may be taken.

## **11. APPROVAL OF FISCAL YEAR 2020-2021 BUDGET**

The Board will consider approval of the Fiscal Year 2020-2021 Budget.

Action may be taken.

## **12. TASK ORDER APPROVAL**

Consultants will update the Board and present new Task Orders for Fiscal Year 2020-2021.

Action may be taken.

## **13. RESOLUTION 2020-02: RESOLUTION LEVYING ASSESSMENTS**

The Board will be asked to adopt Resolution 2020-02, informing Kings County of the fee rate to be assessed per parcel.

Action may be taken.

## **14. NEXT MEETING DATE AND AGENDA ITEMS**

## **15. ADJOURNMENT**

A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the SFKGSA to provide a disability-related modification or accommodation in order to participate in any public meeting of the SFKGSA. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the GSA. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to the Kings River Conservation District, 4886 E. Jensen Ave, Fresno, CA 93725, telephone 559.237.5567, fax 559.237.5560 at least 48 hours before a public GSA meeting.

# South Fork Kings Groundwater Sustainability Agency

## Regular Meeting and Workshop Minutes

April 16, 2020 at 5:30 PM  
Lemoore City Council Chambers

**Members Present (All via Zoom):**

Joe Neves, County of Kings (Chair)  
Ceil Howe, Empire West Side Irrigation District (Vice Chair)  
John Plourde, City of Lemoore

**Members Absent:**

Scott Mercer, Stratford Public Utility District  
Charles Meyer, Stratford Irrigation District

**Others Present:**

Charlotte Gallock, Kings River Conservation District  
Amer Hussain, Geosyntec (Technical Consultant)  
Corey McLaughlin, Kings River Conservation District  
Ken Richardson (Legal Counsel)  
Doug Verboon, County of Kings

Paul Peschel, Kings River Conservation District  
Antonio Solorio, WWD  
Dennis Tristao, J.G. Boswell Co.  
Steve Jackson, Southwest Kings  
Alan Becka  
A. Pytlah

## Regular Meeting

**Item 1:** CALL TO ORDER **Presenter:** Chair Neves

The meeting was called to order at 5:30 PM

**Item 2:** PLEDGE OF ALLEGIANCE [DISPENSED WITH] **Presenter:** Chair Neves

**Item 3:** ADDITIONS TO OR DELETIONS FROM THE AGENDA **Presenter:** Chair Neves

Discussion:

None.

Actions:

None.

**Item 4:** PUBLIC COMMENT **Presenter:** Chair Neves

Discussion:

One member of the public thanked the Board for having the meeting remotely and making efforts to stay connected even with social distancing challenges.

Actions:

None

**Item 5:** CONSIDER APPROVAL OF THE MINUTES **Presenter:** Chair Neves

Discussion:

None

Actions:

It was moved by Director Howe, seconded by Director Plourde, and unanimously carried by roll call vote to approve the minutes of the January 16, 2020 meeting, as amended.

Roll Call Vote:

Director Neves: Aye

Director Plourde: Aye  
Director Howe: Aye  
Director Mercer: Absent  
Directory Meyer: Absent

**Item 6:** DIRECTOR REPORTS

**Presenter:** Chair Neves

Discussion:

Director Plourde found the Ad Hoc Budget Committee Meeting informative. Chair Neves thanked Vice Chair Howe for running the prior several Board Meetings in Chair Neves' absence.

Actions:

None

**Item 7:** STAFF REPORT

**Presenter:** Charlotte Gallock

Discussion:

Ms. Gallock reported on Grant application and award statuses; the receipt of correspondence and likely replies; her attendance at various workshops and meetings; and other staff activities relevant to the Board.

Actions:

None

## Item 8: STAKEHOLDER OUTREACH AND COMMUNICATIONS

**Presenter:** None.

Discussion:

No further report was presented beyond what was in the Board packet.

Actions:

None

## Item 9: FINANCIAL REPORT

**Presenter:** Brian Trevarrow

Discussion:

Mr. Trevarrow reported on expenditures and the fiscal position of the GSA.

**Actions:**

It was moved by Director Plourde, seconded by Director Howe, and unanimously carried by roll call vote to receive the Financial Report as of March 31, 2020, and to approve payment of bills.

Roll Call Vote:

Director Neves: Aye

Director Plourde: Aye

Director Howe: Aye

Director Mercer: Absent

Directory Meyer: Absent

**Item 10:** ANNUAL AUDIT REPORT

**Presenter:** Brian Trevarrow

Discussion:

The Board received a presentation on the Audit Report for the Fiscal-Year ending June 30, 2019.

Actions:

It was moved by Director Howe, seconded by Director Plourde, and unanimously carried by roll call vote to receive the Audit Report for the Fiscal-Year ending June 30, 2019.

Role Call Vote:

Director Neves: Aye

Director Plourde: Aye

Director Howe: Aye  
Director Mercer: Absent  
Directory Meyer: Absent

**Item 11:** SGMA IMPLEMENTATION UPDATE

**Presenter:** Amer Hussain

Discussion:

Consultant Amer Hussain reported on the Tulare Lake Annual Report status; Data Management System progress; Monitoring Network status; Aquifer Storage Recovery Pilot Test progress; Landowner Survey status; Coordination activities with neighboring GSAs; and the Grant status for several grants.

Actions:

None.

**Item 12:** NEXT MEETING DATE AND AGENDA ITEMS

**Presenter:** Chair Neves

Discussion:

The next meeting will be June 18, 2020, at 5:30 p.m. It will likely be a remote meeting.

Actions:

None

**Item 13:** ADJOURNMENT

**Adjourned:** 6:32 PM

Respectfully submitted,

Board Secretary

approved on March 19, 2020

Joe Neves, Board Chair

**BEFORE THE BOARD OF DIRECTORS  
OF THE  
SOUTH FORK KINGS GSA  
FRESNO, CALIFORNIA**

**RESOLUTION NO. 2020-01**

**APPOINTMENT OF TREASURER**

**Whereas**, the South Fork Kings GSA, also known as the SFK GSA, was formed by execution of a Joint Powers Agreement (Agreement) under the Joint Powers provisions of the California Government Code effective March 8, 2017, and;

**Whereas**, Section 9h of the Agreement provides that the Treasurer of the SFK GSA shall be designated by Resolution of the Board stating the effective date and the term of the appointment, and;

**NOW THEREFORE BE IT RESOLVED**, that Mr. Brian Trevarrow be appointed Treasurer for a one-year term beginning July 1, 2020 and ending June 30, 2021, which will be the end of the 2020 – 2021 SFK GSA fiscal year.

**THE FOREGOING RESOLUTION** was passed and adopted by the Board of Directors of the South Fork Kings GSA this 18th day of June 2020, by the following vote:

AYES:

NOES:

ABSENT:

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Chair

ATTEST:

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Secretary

South Fork Kings GSA  
Proposed Budget FY2021

	Approved Budget  FY 2020	Proposed Budget  FY 2021
<b>Administrative</b>		
Contract Admin Services (KRCD)	\$40,990	\$40,990
Contract Outreach Services (KRCD)	\$16,000	\$16,000
Contract Outreach Supplies	\$4,000	\$4,000
Office Supplies / Postage	\$4,510	\$4,510
Insurance	\$2,390	\$2,390
Annual Audit	\$2,900	\$6,000
Miscellaneous Overhead	\$2,340	\$1,434
Tulare Lake Subbasin Coordination	\$0	\$0
<b>ADMINISTRATIVE EXPENSES SUBTOTAL</b>	<b>\$73,130</b>	<b>\$75,324</b>
<b>Professional Services</b>		
Hydrogeology / Engineering	\$182,000	\$0
Legal Expense	\$0	\$46,000
Grant Writing	\$0	\$0
Groundwater Sustainability Plan Preparation	\$98,000	\$0
Groundwater Sustainability Plan Implementation	\$97,650	\$292,092
<b>PROFESSIONAL SERVICES EXPENSES SUBTOTAL</b>	<b>\$377,650</b>	<b>\$338,092</b>
<b>Contingency</b>	<b>\$76,399</b>	<b>\$35,532</b>
<b>Total Estimated Cost</b>	<b>\$527,179</b>	<b>\$448,948</b>
GSA Start-Up Costs	\$171,880	\$171,880
Total Budgeted Expenditures	\$699,059	\$620,828
<b>Revenue</b>	<b>\$699,059</b>	<b>\$620,828</b>
<b>Per Acre Charge</b>	<b>\$ 9.80</b>	<b>\$ 8.71</b>
City of Lemoore Acreage	5,655.0	5,655.0
Other Kings County Acreage	65,622.6	65,622.6
City of Lemoore Allocation	\$55,392	\$49,255
Other Kings County Allocation	\$643,667	\$571,573



**ATTACHMENT A**

**PHASE 13 TASK ORDER #s 1 through 10**

**2020 FISCAL YEAR PROFESSIONAL SERVICES**

This Task Order is effective as of July 1, 2020 by and between South Fork Kings Groundwater Sustainability Agency (“SFKGSA”) and Geosyntec Consultants Inc. (“Geosyntec”) pursuant to the terms and conditions set forth in the Consulting Services Agreement (“Agreement”), executed between the parties on July 1, 2020. The terms of the Agreement are incorporated in this Task Order by reference.

**1) The professional services to be performed under Phase 13 for these Task Orders include the following:**

**2021 Fiscal Year (FY) Administrative Tasks**

**Task Order 1 – Pumping Measurement Standards & Reporting**

This task may include some or all of the following services, pending discussion with the GSP and GSA teams and stakeholders:

- Create, distribute, and evaluate landowner survey findings to develop a pumping measurement program.
- Develop a land cover and demand study to further understand GSA land use for future allocations.
- Adopt measurement standards and reporting requirements.

**Task Order 2 – Groundwater Accounting Program**

This task may include some or all of the following services, pending discussion with the GSP and GSA teams and stakeholders:

- Develop groundwater accounting program white paper.
- Determine groundwater allocations throughout the GSA.

**Task Order 3 – Monitoring Program**

This task incorporates expected effort for implementation of the GSP. Expected tasks include the following:

- Collecting semi-annual water level measurements within the GSA.
- Reviewing and evaluating GSA thresholds and objectives.
- Surveying wells to SGMA BMP standards.
- Upholding commitments to the monitoring program as stated in the GSP.

#### **Task Order 4 – Data Management Program**

This task will include the following services, pending discussion with the GSP and GSA teams and stakeholders:

- Data collection in the GSA, DMS population, data analysis, and transmittal for inclusion in GSP documents.

#### **Task Order 5 – Annual Reports**

This task incorporates expected effort for implementation of the GSP. Expected tasks include the following:

- Preparation of the GSP Annual Report due in April 2021.

#### **Task Order 6 – Surrounding Basin Coordination**

This task may include some or all of the following services, pending discussion with the GSP and GSA teams and stakeholders:

- Coordinating with surrounding basins and GSAs on management actions to achieve sustainability.
- Compare and evaluate sustainability efforts within the Subbasin and surrounding basins.

#### **2021 Fiscal Year (FY) Demand Reduction Tasks**

##### **Task Order 7 – SW Delivery Improvements**

This task incorporates expected effort for implementation of the GSP. Expected tasks include the following:

- Evaluation and planning projects and management actions to improve the Lemoore and Stratford Canal that the GSA can implement to achieve sustainability. Includes evaluation of funding mechanisms for the GSA.

##### **Task Order 8 – Fallowing Program**

This task may include some or all of the following services, pending discussion with the GSP and GSA teams and stakeholders:

- Determine on-farm efficiency improvements, permanent/long term and seasonal fallowing.
- Create a conjunctive use white paper on efficiency targets and fallowing programs.
- Outreach to landowners for efficiency improvements and fallowing lands
- Develop on-farm efficiency targets and dry-farming/fallowing program

**2021 Fiscal Year (FY) Supply Enhancement Tasks**

**Task Order 9 – Aquifer Storage and Recovery**

This task incorporates expected effort for implementation of the GSP. Expected tasks include the following:

- Coordination with regulatory agencies to implement an aquifer storage and recovery (ASR) pilot test for water storage.
- Modifications for pilot well in preparation of the pump test and pilot test.

**Task Order 10 – Surface Recharge and Storage**

This task incorporates expected effort for implementation of the GSP. Expected tasks include the following:

- Reviewing surface water storage and recharge projects upstream.
- Coordinating with surrounding basins to develop projects for surface water storage and recharge

**2)The project schedule is as follows:**

These Task Orders covers work for FY 2021 from July 1, 2020 to June 30, 2021.

- Task Orders 1 through and 10 will span the duration of the FY 2021

**3)The Compensation to be paid to Consultant for the performance of the Services under these Task Orders is as follows:**

These Task Orders authorize on a time and materials basis for an estimated total fee of \$292,000 broken into the following tasks:

- Task Order 1 – Pumping Measurement Standards & Reporting – \$40,000
- Task Order 2 – Groundwater Accounting Program – \$40,000
- Task Order 3 – Monitoring Program – \$30,000
- Task Order 4 – Data Management Program – \$10,000
- Task Order 5 – Annual Reports – \$25,000
- Task Order 6 – Surrounding Basin Coordination – \$30,000
- Task Order 7 – SW Delivery Improvements – \$40,000
- Task Order 8 – Fallowing Program – \$35,000
- Task Order 9 – Aquifer Storage and Recovery – \$12,000
- Task Order 10 – Surface Recharge and Storage – \$30,000

**4) The Deliverable to be provided under these Task Orders are as follows:**

- Task Order 1 – Adopt measurement standards and reporting requirements
- Task Order 2 – Accounting Program White Paper
- Task Order 3 – Collecting Semi-Annual Water Levels, Groundwater Elevation Contour maps
- Task Order 4 – Data Collected and Stored for Annual Reports
- Task Order 5 – Annual Report
- Task Order 6 – Westlands and Other Basin coordination
- Task Order 7 – SW Delivery Agreements, SW Efficiency Study
- Task Order 8 – Conjunctive Use White Paper, On-Farm Efficiency Targets, Dry-Farming/Fallowing Program
- Task Order 9 – Well Modifications, Regulatory Coordination
- Task Order 10 – Coordination and Review of Upstream SW Recharge and Storage

**Assumptions**

The fees listed above include support from our sub-consultants.

The fees listed above are our estimates at this time and do not include funding from outside sources (ie, grants, etc.). Monies may be shifted from task to task without exceeding the overall budget.

SOUTH FORK KINGS GROUNDWATER  
SUSTAINABILITY AGENCY

GEOSYNTEC CONSULTANTS

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Amer Hussain

Title: \_\_\_\_\_

Title: Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLUTION NO. 2020-02**  
**OF THE BOARD OF DIRECTORS OF THE**  
**SOUTH FORK KINGS GSA**

**RESOLUTION LEVYING ASSESSMENTS**

**WHEREAS**, the South Fork Kings GSA (SKFGSA) conducted a Proposition 218 Election, pursuant to Article XIII D, Section 4 of the California Constitution on June 21, 2018, at which time it was determined a majority protest did not exist;

**WHEREAS**, pursuant to its Proposition 218 Election, the SFKGSA Board was authorized to levy a five-year assessment up to the maximum of nine dollars and eighty cents (\$9.80) per acre per year starting in the tax roll year 2018-2019;

**WHEREAS**, the SFKGSA jurisdictional boundaries encompass parcels within the County of Kings;

**WHEREAS**, the county has requested a resolution identifying the assessment amounts for those lands within the county;

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SOUTH FORK KINGS GROUNDWATER SUSTAINABILITY AGENCY DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

1. For the tax roll year 2020-2021, the Board authorizes an assessment of \$8.71 per acre.
2. The Board finds it is authorized to collect the assessments on property tax bills prepared by the County of Kings pursuant to Water Code Section 10730(d), and by this resolution makes such request.

PASSED AND ADOPTED this 18th day of June, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Chair

ATTEST:

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Secretary